

Internal Review of Decision Application

Section 513 of the *Water Supply (Safety and Reliability) Act 2008*



Queensland
Government

Important information for applicants – This is an approved form under the *Water Supply (Safety and Reliability) Act 2008* ('the Act') to be used by an interested person to apply for an internal review of an original decision. The definition of an interested review and appeal rights are located in Chapter 7 of the Act which can be accessed at www.legislation.qld.gov.au.

An internal review application must be made within 30 business days after the day the applicant is given a compliance notice or an information notice about the decision to which the application relates.

Privacy notice – Personal information on this form is being collected for the purpose of assessing your application for an internal review of an original decision under section 513 of the *Water Supply (Safety and Reliability) Act 2008*. Your personal information will not be otherwise disclosed to any other parties without your consent unless authorised or required by law, such as under the *Right to Information Act 2009* or the *Evidence Act 1977*. The regulator is required by the Act to publish a list of entities registered as service providers on the department's website.

SECTION 1 – Applicant details

An interested person is defined in section 510 of the *Water Supply (Safety and Reliability) Act 2008*. Note: If there is more than one entity/contact, please provide the following information as an attachment to this application.

Name of organisation/individual	ABN	ACN	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Registered/business physical address	City/Town	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mailing address (if different from above)	City/Town	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Nominated contact officer (including title)	Position		
<input type="text"/>	<input type="text"/>		
Phone number	Mobile number		
<input type="text"/>	<input type="text"/>		
Email address			
<input type="text"/>			

SECTION 2 – Details of Original Decision

Briefly state the original decision to be reviewed and attach a copy of the notice containing the decision.

SECTION 3 – Statement of the Grounds for Review

State the grounds on which the applicant seeks and internal review of the decision, as required under section 513(1)(b) of the *Water Supply (Safety and Reliability) Act 2008*.

(If the space provided is insufficient, attach additional information to the application)

SECTION 4 – Supporting information

An internal review application must be supported by enough information to enable the reviewer to decide the application, as required by section 513(1)(c) of the *Water Supply (Safety and Reliability) Act 2008*. List all supporting information attached to the application below.

(If the space provided is insufficient, attach additional information to the application)

SECTION 5 – Evidence of notice to submitters

Is the review application made by an interested person for an original decision made under the *Water Supply (Safety and Reliability) Act 2008*?

No This is not the correct form to use and you should contact the department.

Yes **Note:** In accordance with section 513(3) of the *Water Supply (Safety and Reliability) Act 2008*, on or before making an internal review application, the applicant must send the following documents to any other person who was given an information notice about the original decision:

- Notice of the application (the submitter notice).
- A copy of the application and supporting documents.

These people ('submitters') are entitled to make written submissions to the department regarding your application for internal review, provided they lodge their submissions to the department within 5 business days of you lodging your application.

The submitter notice must inform the recipient of the notice that written submissions on an internal review application may be made to the reviewer within 5 business days after the application is made to the reviewer. Your submitter notice must be in writing and be given to each submitter on or before the time of making an internal review application.

Please list the name/s of the submitter/s to whom you have given a submitter notice, and the date given, in the table below.

Name of organisation / individual	Date given to submitter	Was the submitter notified prior to lodging this application?	
		<input type="checkbox"/> No	<input type="checkbox"/> Yes
		<input type="checkbox"/> No	<input type="checkbox"/> Yes
		<input type="checkbox"/> No	<input type="checkbox"/> Yes

SECTION 5 – Declaration

Please read the following carefully before signing:

I declare and warrant that –

- The information I have provided in this form (including information submitted as part of this application) is true and correct to the best of my knowledge.
- I understand that it can be an offence under the Act to state anything in this form or provide material that is false or misleading.
- I understand the privacy notice in this form and I consent to the collection, use and disclosure of my personal information in the manner described in that notice.

Name	Organisation
<input type="text"/>	<input type="text"/>
Position	Email address
<input type="text"/>	<input type="text"/>
Phone number	Mobile number
<input type="text"/>	<input type="text"/>
Date	Signature
<input type="text"/>	<input type="text"/>

Complete and sign this form, attaching all relevant materials, and send to:

Email address: drinkingwater.reporting@rdmw.qld.gov.au

Internal Review of Decision Application

Water Supply (Safety and Reliability) Act 2008

Definitions used in this application form

Current infrastructure owner means the owner of infrastructure for a registered service

Entity includes a person and an unincorporated body

Incoming related entity of the current or new infrastructure owner means the entity that the current or new infrastructure owner proposes to nominate, under section 20(2) of the Act, to operate the infrastructure to supply the relevant service when the registration for the service is transferred

Local government entity see section 216A of the *Local Government Act 1993*

New infrastructure owner means the transfer of ownership of the infrastructure for the relevant service from the current infrastructure owner to another entity

New service provider means the incoming related entity of the current infrastructure owner following a transfer of registration

Prescribed related entity means an entity that is prescribed under a regulation as a related entity of the relevant infrastructure owner

Relevant service means a registered service under the Act

Water authority means a water authority established under the *Water Act 2000*