

Research Project Notification Form

Water Supply (Safety and Reliability) Act 2008



Queensland
Government

Important information – This form is used by a drinking water service provider to inform the drinking water regulator of a research project being undertaken by the service provider. Before submitting this form, please be fully aware of your rights and obligations under the *Water Supply (Safety and Reliability) Act 2008* ('the Act') and relevant subordinate legislation and guidelines. Failure to comply with these legislative requirements may attract enforcement action.

Privacy notice – Personal information on this form is being collected for the purpose of notifying the water supply regulator of a research project. Your personal information will not be otherwise disclosed to any other parties without your consent unless authorised or required by law, such as under the *Right to Information Act 2009* or the *Evidence Act 1977*.

Data obtained under a research project formally acknowledged by the regulator is not reportable as an incident.

SECTION 1 – Drinking water service provider details

Drinking water service provider

Drinking water schemes included in the research project

SECTION 2 – Principal service provider contact for the research project

Name

Position

Mailing address (if different from above)

City / Town

State

Postcode

Telephone number

Mobile number

Email address

SECTION 3 – Project details

3.1 Title and purpose of the project

3.2 Parameters to be investigated under the research project (e.g. Chlorate, Fluoride)

Duration of sampling

From:		To:	
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N.B. Another notification should be submitted for further phases of the research project under development.

3.3 Sample information

System location	<input type="checkbox"/> Raw/source water <input type="checkbox"/> Transmission	<input type="checkbox"/> Treated water from water treatment plant <input type="checkbox"/> Reticulation
Describe the sampling – Expected number of sample sites and rationale for selection, frequency of monitoring (e.g. inline, weekly grab bag sample, etc).		

N.B. Any sampling of the same parameters undertaken as part of a routine monitoring program is not exempt from incident reporting.

Laboratory name where analysis is to be undertaken

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3.4 Other organisations participating in project

List any other organisations/agencies that are participating in this project and describe their role

3.5 Expected project completion date (including data analysis)

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3.6 Data exchange

Data obtained must be reported to the Regulator as agreed in a formal acknowledgement of the research project. Please indicate the preferred method of reporting the data obtained under this project to the Regulator, such as through quarterly reporting, submission of a project report or as compiled data and a summary report **and** the expected date (or dates) when this will be provided.

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SECTION 4 – DECLARATION

Please read the following carefully before signing:

I declare and warrant that –

- I am authorised to provide the information included in this form (and attachments) and make this declaration.
- The information I have provided in this form (including information submitted as part of this application) is true and correct to the best of my knowledge.
- I understand that it can be an offence under the Act to state anything in this form or provide material that is false or misleading.
- I understand the privacy notice in this form and I consent to the collection, use and disclosure of my personal information in the manner described in that notice.

Name	Organisation
<input type="text"/>	<input type="text"/>
Position	Email address
<input type="text"/>	<input type="text"/>
Phone number	Mobile number
<input type="text"/>	<input type="text"/>
Date	Signature
<input type="text"/>	<input type="text"/>

Complete and sign this form, attaching all relevant materials, and send to:

Email address: drinkingwater.reporting@rdmw.qld.gov.au