

Notice of Intent to Permanently Stop Supply

Water Supply (Safety and Reliability) Act 2008, section 230



Queensland
Government

Privacy Disclaimer: Collection of information provided in this approved form and any attachments is authorised under the *Water Supply (Safety and Reliability) Act 2008* and is being used for the purpose of notifying the Queensland Water Supply Regulator when a recycled water scheme is proposing to permanently stop supply of recycled water. The Department of Energy and Water Supply will endeavour to maintain any confidentiality of information relating to your form. However, consideration of your form may involve consultation and if so, details of your form may be disclosed to third parties. This information will not otherwise be disclosed outside of the department unless required or authorised by law (for example as under the *Right to Information Act 2009*).

Note: This is an approved form under the *Water Supply (Safety and Reliability) Act 2008*, to be used by the recycled water provider or relevant entity to give the regulator notice of the proposed permanent stoppage of supply of recycled water under the scheme. For declared critical recycled water schemes, this approved form must be given to the regulator in circumstances where there is no other entity willing to take over the operation of all or part of the scheme to ensure the continued production and supply of recycled water under the scheme.

The approved form *Notice of Having Permanently Stopped Supply* is to be used for giving the regulator notice of the day on which supply of recycled water stopped.

Before submitting this approved form, please be fully aware of your rights and obligations under the *Water Supply (Safety and Reliability) Act 2008*.

1. Relevant Entity Details (Please tick appropriate box/es)

Scheme manager Recycled water provider Declared entity

Details of the relevant entity are to be recorded here.

Name of organisation / individual ABN ACN

Street address Postcode

Postal address (if different from above) Postcode

Telephone number () Fax number () Mobile number

Email address

Principal Contact

Family name Given name(s) Position

Telephone number () Fax number () Mobile number

Email address

2. Scheme Details

Details of the recycled water scheme are to be recorded here.

Name of recycled water scheme Scheme reference number

Street address Postcode

3. Scheme Classification ---

Tick the recycled water scheme classification here.

Critical Recycled Water Scheme

Non-Critical Recycled Water Scheme

Important: the relevant entity for a critical recycled water scheme must give the regulator notice of the proposed stoppage **at least 60 days** before supply of the recycled water is stopped, unless the relevant entity has a reasonable excuse for not giving the notice.

OR

Important: the recycled water provider must give the regulator notice of the proposed stoppage **at least 30 days** before supply of the recycled water is stopped, unless the recycled water provider has a reasonable excuse for not giving the notice.

Note: There is a maximum penalty for failing to give the regulator notice within the required timeframes, unless there is a reasonable excuse. Longer timeframes apply for critical recycled water schemes to enable the regulator to consider the potential need to take action to ensure continuity of operation of a critical recycled water scheme.

4. Scheme Manager Advice (for multiple-entity recycled water schemes only) ---

If part of a critical recycled water scheme, has the scheme manager been advised of the intended permanent stoppage?

No Yes On what date was notification given to the scheme manager?

Date (dd/mm/yyyy)

/	/	/
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5. Proposed Stoppage Date ---

State the proposed stoppage date of the recycled water scheme here.

Date (dd/mm/yyyy)

/	/	/
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Note: If the recycled water scheme continues supplying recycled water after the above proposed stoppage date, this notice will cease to have effect as a notice given by the entity under section 230 (2) or (4) of the *Water Supply (Safety and Reliability) Act 2008*. You will be required to comply with the approved recycled water management plan or if applicable, exemption.

6. Reasons for Permanently Stopping Supply ---

All schemes should detail the reasons for permanently stopping supply and record them in this section. If space provided is insufficient, additional information may be attached.

For **critical recycled water schemes**, a closing stage report should be supplied to the regulator. The purpose of the report is to advise the regulator of any outstanding issues that may arise due to all or part of the recycled water scheme stopping supply. This information is necessary should the regulator need to appoint an entity to operate all or part of the critical recycled water scheme. The recycled water scheme closing stage report should include the following information:

- a list of entities previously approached who declined to take over the operation of all or part of the recycled water scheme;
- a list of users including contractual obligations;
- a summary of the impact/s of permanently stopping supply of recycled water;
- a year to date report on all section 270 breaches, audits and internal reviews since the last annual report was submitted;
- if part of the recycled water scheme is to permanently stop supply, provide an indication of the remaining capacity of the recycled water scheme as a whole to maintain the critical supply; and
- provide an indication of the plans for the infrastructure, for example, decommissioned, 'mothballed', disassembled or demolished.

Note: When considering and preparing the information for section 6, keep in mind the required timeframes specified in section 3 of this form.

8. Declaration

I/We declare and warrant that I/we have all the necessary and appropriate authority on behalf of the relevant entity of the scheme to declare that the information in this approved form, including any attachments or supporting information provided, is true and accurate to the best of my/our knowledge.

Family name	Given name(s)	
<input type="text"/>	<input type="text"/>	
Position	Signature	Date (dd/mm/yyyy)
<input type="text"/>	<input type="text"/>	<input type="text" value="/ /"/>
Family name	Given name(s)	
<input type="text"/>	<input type="text"/>	
Position	Signature	Date (dd/mm/yyyy)
<input type="text"/>	<input type="text"/>	<input type="text" value="/ /"/>

9. Submission

Complete and sign this form, attaching a printed and electronic copy (on CD) of all relevant materials and **send to:**

Queensland Water Supply Regulator
Department of Energy and Water Supply
PO Box 15456
City East Qld 4002

Note: If you are unable to provide an electronic copy, please send a minimum of two (2) printed copies of all relevant materials.

Office use only Customer Service Centre <input type="text"/>	Date Received Stamp
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Please complete this portion

Relevant Entity <input type="text"/>	Date Received Stamp
Address <input type="text"/>	
<input type="text" value="Postcode"/>	